**Adopted on 6/27/21 by the St. Andrew’s Vestry**

**St. Andrew’s Episcopal Church**

**Policy and Procedures for Phase 3 of the Diocesan Plan for Re-Entry**

* Masks are encouraged indoors and are not required outdoors. Masks are especially encouraged for those who have not yet received their vaccination, when interacting with those who cannot yet be vaccinated (children, immunocompromised, etc.), and when distributing communion.
* Events and in-person gatherings and meetings are permitted. There is no capacity restriction.
* Regular office operations are permitted.
* Physical distancing is not required.
	+ To avoid crowding, there will be no receiving line after the service. The worship ministers may be greeted during coffee hour.
* Cleaning
	+ Routine cleaning must be done on a regular basis. Disinfecting the space between each gathering is not required. Disinfecting wipes will still be available in all restrooms.
* The back right pews will be designated for people of vulnerable populations or who wish to remain physically distanced. Crosses will mark seats at 6 foot intervals in those pews.
* Worship Guidelines:
	+ Eucharist is permitted in one kind using bread or wafers only. Clergy must wash their hands with soap and water before services and use hand sanitizer visibly before distributing communion. If a clergy person or parishioner feels sick or has any symptoms, they should remain at home.
	+ At the distribution the Celebrant will stand at the bottom of the stairs. The parishioners will be dismissed by the ushers to go up to receive communion. They will follow the arrows on the floor to return to their seats via the side aisle.
	+ The celebrant will wear a mask for the distribution of communion.
	+ No-touch alternatives for the passing of the peace are strongly encouraged.
	+ The offering plate will be placed on a table at the back of the sanctuary. It will not be passed during the offertory.
* Food may be prepared and served with the following guidelines:
	+ The coffee hour host or other designated person must distribute any food or drink. Self-serve buffets are not permitted.
	+ The host may offer pre-wrapped food.